

*Registered Copy*



# Beant College of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB)-143 521

AGENDA FOR THE  
**18<sup>th</sup> MEETING OF FINANCE COMMITTEE**  
TO BE HELD ON  
**02.5.2007 AT 12:00 NOON**

**VENUE :**

Office of the Principal Secretary,  
Technical Education & Industrial Training, Punjab,  
Room # 510, Mini Secretariat, Sector 9,  
Chandigarh.

# C O N S T I T U T I O N

## C O N T E N T S

### FINANCE COMMITTEE

- |    |   |                     |
|----|---|---------------------|
| 1. | Principal Secretary,<br>Technical Education & Industrial Training,<br>Govt. of Punjab,<br>Mini Secretariat, Sector 9, Chandigarh. | Chairman            |
| 2. | Principal Secretary,<br>Finance, Govt. of Punjab, OR<br>His/her representative not below the rank of<br>Joint Secretary.          | Member              |
| 3. | Director,<br>Technical Education & Industrial Training,<br>Punjab.  | Member              |
| 4. | Principal,<br>Beant College of Engineering & Technology,<br>Gurdaspur.  | Member              |
| 5. | Registrar,<br>Beant College of Engineering & Technology,<br>Gurdaspur.  | Member<br>Secretary |

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# C O N T E N T S

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Item # 18.2	To report action taken on the decisions of 17 <sup>th</sup> meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.	02-04
Item # 18.3	Budget estimates for the year 2007-2008.	05-13
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**Item # 18.1 Confirmation of the minutes of 17<sup>th</sup> meeting of Finance Committee held on 06.10.2006.**

The 17<sup>th</sup> meeting of Finance Committee of Beant College of Engineering & Technology, Gurdaspur was held on 06.10.2006 in the office of the Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes were circulated to all the members vide # BCET/5186-5188 dated 16.10.2006. No comments have been received.

Copy of the minutes is placed at **Annexure-I** from page 17 to 21 for confirmation please.



**Item # 18.2 To report action taken on the decisions of 17<sup>th</sup> meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.**

**Item # 17.1 Confirmation of minutes of 16<sup>th</sup> meeting of Finance Committee held on 21.4.2006.**

Decision taken It was resolved to confirm the minutes of the 16<sup>th</sup> meeting of Finance Committee held on 21.4.2006.

Action taken No action required.

**Item # 17.2 To report action taken on the decisions of 16<sup>th</sup> meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.**

Decision taken The committee noted the action taken on the decisions of 16<sup>th</sup> meeting of Finance Committee held on 21.4.2006.

Action taken No action required.

**Item # 17.3 To approve the teaching posts as a fresh due to introduction of new course of Bio Technology and abolition of old course of Production Engineering and increase of seats in various courses.**

Decision taken The item was approved.

Action taken The decision implemented.

**Item # 17.4 To approve the additional expenditure for development of department of Bio Technology.**

Decision taken The item was approved.

Action taken The decision implemented.

**Item # 17.5 To approve the construction of Four Lecture Halls on the first floor of Mechanical Block.**

Decision taken The item was approved.

Action taken The estimate has been received from M/S NBCC Limited and the same will be put up in the Building & Works Committee meeting. After approval, the construction work will be started.



**Item # 17.6**      **To approve the payment of interest on CPF on yearly basis as per Punjab Govt. Rules instead of half yearly basis as per College Bye Laws.**

Decision taken      The item was approved and it was desired that the Director, TE & IT, Punjab will issue the guidelines on similar pattern to have uniformity amongst all the Government promoted Engineering Colleges. It was further desired that the approval of the Board of Governors be taken before implementing the same. The date from which the payment of interest is to be effective will be 01.4.2006.

Action taken      The decision implemented.

**Item # 17.7**      **To approve the increase of electricity charges from students.**

Decision taken      The item was approved from the academic session starting from January 2007.

Action taken      The decision implemented.

**Item # 17.8**      **To approve the payment of leave salary contribution in respect of Dr. Satish Kumar, Principal, BCET, Gurdaspur.**

Decision taken      The item was approved.

Action taken      The decision implemented.

**Item # 17.9**      **Conversion of faculty of Production Engineering to Mechanical Engineering.**

Decision taken      The item was approved.

Action taken      The decision implemented.

**Item # 17.10**      **To approve the reimbursement of registration fee and TA/DA for attending and presenting papers in the National/International conferences.**

Decision taken      The item was approved with the condition that only two faculty from each department per year will be allowed to attend the conferences subject to availability of funds in the college.

It was further desired that Director, TE & IT, Punjab will issue the guidelines for adopting these norms in all the Govt. promoted Engineering Colleges.

Action taken The decision implemented.

**Item # 17.11 To approve the contract appointments for a period of three years in respect of the existing employees working on consolidated salary.**

Decision taken The item was approved. The expenditure involved will be met from the existing resources of the college.

Action taken The decision implemented. However, six employees did not accept the contractual appointment and they are still working on consolidated salary as usual.

**Item # 17.12 Any other item with the permission of the Chair.**

Decision taken No item was discussed

Action taken No action required.



SUMMARY OF RECEIPTS, LIABILITIES & EXPENDITURE

Item # 18.3 Budget estimates for the year 2007-2008.

The budget estimates for the year 2007-2008 are proposed keeping in view the requirement of the civil works, development works and addition of equipment in various laboratories of the departments as per the requirement of study schemes, research activities, recurring expenditure like salaries including contingencies etc.

The details of receipts, expenditure and proposed budget estimates are given in the succeeding pages.

Receipts		Expenditure	
Fee receipts *	564.94	1. Land	28.00
Bank receipts & miscellaneous	36.00	2. Buildings	530.00
		3. Machinery & Equipment	90.00
		4. Other facilities (Seminar, Library, Office, Medical, Sports, Hostel)	47.00
		5. Corpus Fund	50.00
		6. Pay & Allowance	425.00
		7. TA & LTC	6.00
		8. Reimbursement of medical charges/ registration fee for residences/ seminar/short term courses	6.00
		9. Contingencies	140.00
<b>TOTAL (B)</b>	<b>600.94</b>		<b>1372.00</b>
<b>TOTAL (A) + (B)</b>	<b>1453.94</b>		<b>1453.94</b>
Available resources			1453.94
Expected expenditure			1453.94

\* Details of fee receipts (Amount in rupees)

Sl. #	Batch	No. of students	Fee per year	Total
1.	2004	232	45000 per student	10440000
2.	2005	200	- do -	9000000
3.	2006	137	- do -	6165000
4.	2007	170 (expected)	- do -	7650000
	<b>TOTAL</b>	<b>739</b>		<b>33255000</b>



**SUMMARY OF RECEIPTS, LIABILITIES & EXPENDITURE  
FOR THE YEAR 2007-2008 (Rs. in LACS)**

Receipts		Expenditure	
Particulars	Amount	Particulars	Amount
Opening Balance as on 01.4.2007	853.94	<b>Liabilities of 2006-2007</b>	
		1. Buildings	20.00
		2. Equipment	58.00
<b>TOTAL (A)</b>	<b>853.94</b>		<b>78.00</b>

**Expected receipts & expenditure during 2007-2008 :**

Receipts		Expenditure	
Fee receipts *	564.00	1. Land	25.00
Bank receipts & miscellaneous	36.00	2. Buildings	530.00
		3. Machinery & Equipment	96.00
		4. Other facilities (furniture, Library, Office, Medical, Sports, Hostel)	47.00
		5. Corpus Fund	50.00
		6. Pay & Allowances	425.00
		7. TA & LTC	6.00
		8. Reimbursement of medical claims/ registration fee for conferences/ seminars/short term courses.	6.00
		9. Contingencies	190.94
<b>TOTAL (B)</b>	<b>600.00</b>		<b>1375.94</b>

<b>TOTAL (A) + (B)</b>	<b>1453.94</b>		<b>1453.94</b>
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Available resources		<b>1453.94</b>
Expected expenditure		<b>1453.94</b>

**\* Details of fee receipts (Amount in rupees) :**

Sr. #	Batch	No. of students	Fee per year	Total
1.	2004	272	45000 per student	12240000
2.	2005	260	- do -	11700000
3.	2006	351	- do -	15795000
4.	2007	370 (expected)	- do -	16650000
	<b>TOTAL</b>	<b>1253</b>		<b>56385000</b>



(A) NON-RECURRING EXPENDITURE (RS. IN LACS)

Sr. #	Head of Account	Approved 2006-07	Actual Exp. up to 03/2007	Proposed for 2007-2008
1.	Land	33.00	3.51	<del>25.00</del>
2.	Buildings	355.00	53.43	530.00
3.	Machinery & Equipment	147.50	32.22	96.00
<b>Other Facilities</b>				
4.	Furniture	15.00	1.86	20.00
5.	Library	7.00	0.14	10.00
6.	Medical Equipment	1.00	0.09	1.00
7.	Sports, Music, Audio Visual Equipment.	3.00	0.82	3.00
8.	Hostel Equipment including Kitchen Equipment	2.00	1.30	3.00
9.	Office Equipment	10.00	2.52	10.00
10.	Corpus Fund	--	--	50.00
<b>TOTAL</b>		<b>573.50</b>	<b>95.89</b>	<b>748.00</b>

10-02  
4000  
Approved  
No money in the next year

100-00

(B) RECURRING EXPENDITURE

1.	Pay & Allowances (including arrears).	375.00	322.00	425.00
2.	TA/DA & LTC.	6.00	1.27	6.00
3.	Medical Reimbursement.	2.00	0.11	4.00
4.	Reimbursement of registration fee for Conferences/Seminars/Short Term Courses.	2.00	0.88	2.00
<b>SUB TOTAL (A)</b>		<b>385.00</b>	<b>324.26</b>	<b>437.00</b>

Master Plan - B Pharmacy (to start)

To call the meeting of B.O.G.

To frame the rules & regulations.



**CONTINGENCIES**

1	Raw Material & Consumables.	4.00	1.50	5.00
2	Vehicle Running & Repair/Insurance	8.00	6.59	9.00
3	Electricity Expenses	50.00	30.78	45.00
4	Telephone Expenses	3.50	1.53	3.00
5	Printing & Stationery	4.00	3.99	5.44
6	Advertisement & Publicity	8.00	4.34	<del>8.00</del> 5.00
7	Postage & Telegram Expenses.	1.45	0.20	1.50
8	Meeting & Refreshments	1.00	0.39	1.00
9	Library Expenses (New Journals).	9.00	5.00	8.00
10	Office Expenses/Legal Expenses	3.00	2.36	4.00
11	College Function	4.00	0.68	4.00
12	Liveries to Staff	1.00	--	1.00
13	Maintenance of Internet/Computers	15.00	7.84	15.00
14	Wages & Material Expenditure for Security, Sweeping and Horticulture.	42.00	28.37	30.00
15.	Maintenance of Electrical, Civil & Public Health Works etc.			20.00
16.	Maintenance & Running of Diesel Generator Set	8.00	2.53	<del>10.00</del> 6.00
17	TA/DA to the Experts.	1.00	0.14	1.00
18	Conferences & Short Term Courses	5.00	0.42	<del>4.00</del> 3.00
19	Free ship to the students	10.00	--	10.00
20	Training & Placement Activities Fund	5.00	0.08	4.00
21	Medical Expenses (Dispensary)	2.00	0.17	2.00
<b>SUB TOTAL (B)</b>		<b>184.95</b>	<b>96.91</b>	<b>190.94</b>
<b>SUB TOTAL (A)</b>		<b>385.00</b>	<b>324.26</b>	<b>437.00</b>
<b>TOTAL (A)+(B)</b>		<b>569.95</b>	<b>421.17</b>	<b>627.94</b>

**TOTAL EXPENDITURE :**

	NON-RECURRING	573.50	95.89	748.00
	LIABILITIES	--	--	78.00
	RECURRING	569.95	421.17	627.94
	<b>TOTAL</b>	<b>1143.45</b>	<b>517.06</b>	<b>1453.94</b>

**Note :** The justification for recurring & non-recurring expenditure has been given on the succeeding pages.



## JUSTIFICATION FOR NON-RECURRING & RECURRING EXPENDITURE

### A. NON-RECURRING

#### 1. Land (Enhancement of compensation)

Some of the farmers have filed writ petitions in the Hon'ble District Courts for enhancement of compensation of land. We have already deposited Rs.10.80 lacs against the enhancement of compensation. It is further expected that Hon'ble District Court may decide the cases in favour of farmers and ask the college to deposit the amount for payment to the farmers. +Therefore, an amount of Rs.25.00 lacs has been proposed in this budget.

#### 2. Buildings (to be started in the year 2007)

##### i) Auditorium

Hon'ble Ex. Deputy Chief Minister, Punjab-cum-Chairperson, Board of Governors, BCET, Gurdaspur while inaugurating the first annual athletic meet on 14.2.2006, announced the construction of Auditorium for staff as well as students. The formal approval has also been accorded vide diary # 2351® dated 17.2.2006. Copy of the approval is placed at **Annexure-II** on page 22.

The matter was taken in the 11<sup>th</sup> meeting of Buildings & Works Committee vide agenda item # 11.3 and the committee incorporated certain mandatory changes in the detailed drawings for the construction of auditorium. It was decided to start the work only after the detailed drawings and estimates are prepared by NBCC and further checked by the XEN, PWD B&R and representative of the Chief Architect, Department of Architect, Punjab and finally to be discussed with the Principal. The approximate expenditure as discussed in the Buildings & Works Committee is Rs.564.00 lacs. An amount of Rs.370.00 lacs has been proposed in this budget.

##### ii) Canteen

Hon'ble Ex. Deputy Chief Minister, Punjab-cum-Chairman, Board of Governors, BCET, Gurdaspur while inaugurating the first annual athletic meet on 14.2.2006, announced the construction of Canteen for staff as well as students. The formal approval has also been accorded vide diary # 2351® dated 17.2.2006. Copy of the approval is placed at **Annexure-II** on page 22.



The matter was taken up in the 11<sup>th</sup> Buildings & Works Committee held on 29.3.2006 and it was approved to start the construction of Canteen work and the same is in progress which will be completed by June, 2007. An approved expenditure on canteen is Rs.60.00 lacs and out of which, payment of Rs.19.00 lacs has already been released. The balance of Rs.40.00 lacs (approximately) will be released as per the progress of the work, and will be finalized in the year 2007-2008. So, Rs.41 lacs has been proposed in this budget.

**iii) Construction of Parking Shed.**

A provision of Rs.10.00 lacs for construction of parking shed has been made in this budget as this item was approved in the 11<sup>th</sup> meeting of Buildings & Works Committee held on 29.3.2006.

**iv) Construction of Multimedia Lecture Halls.**

As the estimate for construction of four Multimedia Lecture Halls has been received from M/S NBCC Limited amounting to Rs.60.00 lacs, therefore, a provision has been made in this budget.

**v) Campus Development**

A provision of Rs.50.00 lacs has been made in this budget for the campus development such as carpeting of roads, earth filling, improvement of landscaping and street lighting etc. in the campus.

**3. Machinery & Equipment**

Keeping in view the most essential requirement of the laboratories in the year 2007-2008, a provision of **Rs.96.00 lacs** non recurring expenditure has been made in this budget as detailed below :

**i) Department of Mechanical Engineering**

Sr. #	Name of Laboratory/Equipment	Rs. (in lacs)
1.	Metrology & Mechanical Measurement Lab.	3.00
2.	Automobile Engg. Laboratory	5.00
3.	Engineering Material & Metallurgy Lab.	10.00
4.	CAD/CAM Laboratory	10.00
5.	Strength of Material	2.00
6.	Industrial Automation & Robotics Laboratory	5.00
	<b>TOTAL</b>	<b>35.00</b>



**ii) Department of Chemical Engineering & Bio Technology**

Sr. #	Name of Laboratory/Equipment	Rs. (in lacs)
1.	Bioinformatics Lab. Genetics & Immunology Lab.	17.50
	<b>TOTAL</b>	<b>17.50</b>

**iii) Department of Electronics & Communication Engineering**

1.	Electrical Lab.	0.50
2.	Computer Lab.	1.50
3.	DSP Lab.	6.00
4.	EDC Lab.	1.00
5.	LIC Lab.	1.00
6.	Digital Ec.	1.00
7.	Microwave Lab.	2.00
8.	PCB	1.00
9.	Communication Lab.	2.50
	<b>TOTAL</b>	<b>16.50</b>

**iv) Department of Applied Sciences, Humanities & Management**

1.	Establishment of Communication & Language Lab.	10.00
	<b>TOTAL</b>	<b>10.00</b>

**v) Department of Computer Science & Engineering and Information Technology**

1.	Hardware (Computer Systems, LCD Projector etc.)	5.00
2.	Software	3.00
	<b>TOTAL</b>	<b>8.00</b>

**vi) Computer Centre**

1.	Hardware	5.00
2.	Software	2.00
	<b>TOTAL</b>	<b>7.00</b>



**vii) Workshop**

Sr. #	Name of Laboratory/Equipment	Rs. (in lacs)
1.	Foundry Shop	1.30
2.	Fitting Shop	0.62
3.	Heat Treatment Shop	0.08
	<b>TOTAL</b>	<b>02.00</b>

**GRAND TOTAL ( i to vii ) = Rs.96.00 lacs**

**Library**

Sr. #	Name of Laboratory/Equipment	Rs. (in lacs)
1.	Books	7.00
2.	Journals, Newspapers, Magazines.	7.00
3.	Library Furniture	2.00
4.	Library Softwares	1.00
	<b>Total</b>	<b>17.00</b>

**OTHER FACILITIES**

**4. Furniture & Fixture**

To equip the laboratories, library, offices, students amenities, lecture halls etc., a provision of Rs.20.00 lacs has been made in this budget.

**5. Library**

A provision of Rs.10.00 lacs has been made in the regular budget for purchase of text books, hand books, reference books for meeting the requirement of various courses as per AICTE New Delhi for running six B. Tech. courses and two M.Tech. courses.

**6. Medical Equipment**

To meet the essential requirement for the operation of the Health Centre of the College, a provision of Rs.1.00 lacs has been made in this budget.

**7. Sports/Music/Audio Visual Equipment**

For meeting the expenses in sports/music/audio visual equipment, a provision of Rs.3.00 lacs has been made in this budget.



8. **Hostel Equipment including kitchen equipment**

At present, there are five hostels in the college and to provide the essential equipment, including kitchen ware, a provision of Rs.3.00 lacs has been made in this budget.

9. **Office Equipment**

For the purchase of photocopiers-cum-printers, water coolers, display boards, a provision of Rs.10.00 lacs has been in this budget.

10. **Corpus Fund**

As decided in the 16<sup>th</sup> meeting of Finance Committee, a provision of Rs.50.00 lacs has been made for Corpus Fund in this budget.

**RECURRING**

A sum of **Rs.627.94** lacs has been provided in this budget to meet the recurring expenditure during the year 2007-2008.

**Pay & Allowances**

A provision of Rs.425.00 lacs has been made in this budget for the year 2007-2008 including the salary on account of additional staff likely to be recruited in this year. The details of pay and allowances is placed at **Annexure-III** from page 23 to 25.

**TA & LTC**

A provision of Rs.6.00 lacs has been made in this budget for the year 2007-2008 for TA & LTC for the faculty and staff of the college.

**Medical Reimbursement**

A provision of Rs.4.00 lacs has been made in this budget for the year 2007-2008 for meeting the medical expenses for indoor treatment of the employees of the college.

**Reimbursement of Registration Fee for Conference, Seminars and Short Term Courses**

A provision of Rs.2.00 lacs has been made in this budget for the year 2007-2008 for meeting the expenses on reimbursement of registration fee for conference, seminars and short term courses to the faculty.

**Contingencies**

To pay the wages of casual employees, electricity charges, maintenance of equipment and other miscellaneous expenses, a provision of Rs.190.94 lacs has been made in this budget under different heads.



**Item # 18.4 To report about the audit of annual accounts for the year 2005-06.**

The annual accounts of the college for the year 2005-2006 were prepared and got audited from the Chartered Accountant. The accounts have also been audited by A.G. Punjab in the month of February 2007. A copy of Balance Sheet and Audit & Inspection Report of the Accountant General, Punjab along with reply sent in an annotated form for the year 2005-2006 is placed at **Annexure-IV** from page 26 to 77. Submitted for kind information please.

**Item # 18.5 To report about the Accreditation Process and New Course of M.Tech. in Thermal Engineering.**

- a.) Proposal for Accreditation of three B.Tech. disciplines namely Mechanical Engineering, Computer Science & Engineering, and Electronics & Communication Engineering has been submitted to All Indian Council for Technical Education, New Delhi on 13.4.2007. Copy placed at **Annexure-V** on page 78.
- b.) Proposal to start M.Tech. in Thermal Engineering has been submitted to All Indian Council for Technical Education, New Delhi on 13.4.2007. Copy placed at **Annexure-VI** on page 79.
- c.) Pamphlets for I.R.G. has been prepared and circulated to various concerned. Copy placed at **Annexure- VII** from page 80 to 83.

Submitted for kind information please.



Item # 18.6 Any other item with the permission of the Chair.

Principal Secretary,  
Technical Education & Industrial Training Punjab,  
Mini Secretariat, Sector 9, Chandigarh.

2. Principal Secretary,  
Finance, Govt. of Punjab,  
Civil Secretariat, Chandigarh.

3. Director,  
Technical Education & Industrial Training Punjab,  
Plot-1, Sector 36-A, Chandigarh.

Subject: FORWARDING OF APPROVED MINUTES OF THE 17<sup>th</sup> MEETING OF  
FINANCE COMMITTEE OF BCTE, GURDASPUR HELD ON 16<sup>th</sup>  
OCTOBER 2006.

Enclosed herewith please find the approved minutes of the 17<sup>th</sup> meeting of  
Finance Committee of this college held on 16<sup>th</sup> October 2006 at 1200 hours, for  
reference, if any.

Encls. As above.

PRINCIPAL